

# Skills for Education and Employment

Digital literacy and foundation skills for employment



1800 266 675

Enrol Now

# Skills for Education and Employment

## COURSE CONTENT

You will learn:

- Career development, interview, and teamwork skills.
- Digital Literacy, spoken and written communication skills.
- Practical skills, including arranging appointments, completing forms, and contributing to the local community.

A national certificate will be issued following successful completion.

See: [www.comm-unityplus.org.au/adult-education/our-education-programs](http://www.comm-unityplus.org.au/adult-education/our-education-programs)

## COURSE DELIVERY

commUnity+ offers a range of learning options:

- Classroom based and remote courses.
- Full time and part time classes during the daytime.

*Course delivered in Broadmeadows, Craigieburn, Deer Park, Keilor Downs and St Albans. Two (2) to five (5) days per week.*

## QUALIFICATIONS

- 22637VIC Course in EAL
- 22638VIC Certificate I in EAL (Access)
- 22639VIC Certificate II in EAL (Access)
- 22640VIC Certificate III in EAL (Access)
- 22476VIC Certificate I in General Education for Adults (Introductory)

For more information about units, go to Our Education Programs page on our website via:

<https://www.comm-unityplus.org.au/community-education/our-education-programs>

## FEES

Not applicable. The Skills for Education and Employment program is funded by the Australian Government Department of Employment and Workplace Relations. The program is complimentary for eligible participants.

See: [www.dewr.gov.au/skills-education-and-employment](http://www.dewr.gov.au/skills-education-and-employment)

## ELIGIBILITY

To be eligible for the SEE Program, an individual must be:

### Either:

- An Australian citizen
- A permanent visa holder
- On a professional or temporary visa with working rights and eligible for the Adult Migrant English Program
- A Pacific Australian Labour Mobility visa holder

### And be:

- Aged over 15 years and have left school
- assessed by a Provider as having LLND skill levels below Australian Core Skills Framework (ACSF)/Digital Literacy Skills Framework (DLSF) exit Level 3
- Deemed suitable for training without any barriers that would prevent successful participation.

Referrals via Disability Employment Services providers, Services Australia, and Workforce Australia employment services providers.

*Enrolment in the Skills for Education and Employment program equates to twenty five (25) points under the Workforce Australia Points Based Activation System.*



commUnity+ is a respected education and training provider with a proud thirty (30) year history providing employment, foundation, and settlement programs.

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